To search for your advisees please select the link from the dashboard.

Or use the menu tree and select Faculty and Advisors > Advising Student Profile > Advisee Search.

The profile is term-based so please ensure you select the appropriate term in the Advisee search.

Search options include:
- ID
- Email
- Name

You can also select the advising listing link, which will populate a list of all advisees.
The categories can be ordered alphabetically by using the arrows in each column.

You can also filter your advisees by each category and specific terms.

The advisee listing will display a variety of information for each student. To view the advising student profile select the link next to the students photo.
Header
In the header you can view your academic standing for the term, overall hours, cumulative GPA, current holds and if you are eligible for registration or not.

Program Information
This area will show a student’s current curriculum, overview of their hours, overall, institution, and transfer GPA, and current term enrollment.

Notifications
• In this area you can view their registration status and any holds they may have.
• Student PIN will be displayed at the bottom of this list.
• Holds notifications include the office that placed the hold, as well as the processes affected.
Left Navigation

These links take you to various pages outside of the student profile. Most of the links are for student use, and some will navigate to Banner 8 pages.

- Academic transcript – this is access to an unofficial/advising transcript.
- Registration – Access registration information for the term
- Student schedule – view each semester schedule and access the detail schedule.
- Week at a glance

Prior education and testing – displays all of their testing and prior institutional information.