INTRODUCTION TO CAMPUS TECHNOLOGY

Summer 2017
Office of Technology Services
http://ots.iit.edu
Illinois Tech Personal IDs

1. Unified ID (U-ID) j doe01
   - Personal username used to access most campus systems.
   - E-mail Username

2. Banner CWID A20000010
   - Personal ID number
   - Refer to your HawkCard or myIIT
Technology Account

- Internet Access
- Network Registration
- Computer Login
- Printing Account
- IMAP/POP to Mobile Device

Username & Password

Network

Computer Labs

E-mail & Blackboard
Navigating myIIT

• Tabs & Channels:
  – “Welcome” — IIT Today & Personal ID Numbers
  – “Academics” — Banner Student Self Service & Enrollment Verification
  – “Finances” — Manage Account, Financial Aid & IIT Print
  – “Training and Support” — OTS Downloads & Google Apps Account Maintenance

• Customize Layout

• Single Sign On Icons:
  – Manage My Account – HawkLink
  – VCL – OTS Support
  – Google Apps – Library
  – Blackboard – Disability Resources
IIT Emergency Communication System Needs Your Action

A new IIT Alert system is now in place to send immediate emails, text, and voice mail messages to active IIT faculty, staff, and students in the event of severe weather or an emergency that affects the safety of the IIT community on any of our campuses.

Alerts are sent to IIT account holders including all @hawk.iit.edu, @iit.edu, @il.iit.edu, @kentlaw.iit.edu, and @stuart.iit.edu active email addresses. In order to ensure that the emergency alerts are received in a timely manner, please follow the three steps below to add mobile phone numbers (type without adding periods or hyphens), confirm your IIT email address and select additional alert preferences. For example, you can select the option to receive emergency alerts via text and voice mail messages, and non-IIT email addresses.

Please review your account as soon as possible to ensure you continue to receive IIT Alert notifications:

1. Click here and use your myIIT username (not your full email address) and password.

2. Enter your mobile phone number (type without adding periods or hyphens) and check the additional methods in which you would like to receive IIT Alert messages (these include text and voice messages and non-IIT email addresses). Note: In the event of an emergency, all account holders will be sent emergency alerts. If you would like to choose which emergency alerts you receive, please visit the Community Support channel on the Welcome Tab in myIIT.

Concerned About an IIT Student, Faculty or Staff Member?

The Community Support Team assists members of the IIT community when they are concerned about, or troubled by, the behavior of a student, faculty member, or staff member. The Team can direct you to the appropriate person, office or resources. See the Community Support channel on the Welcome Tab in myIIT.

Grow Your Career at IIT

Student Orientation, Advisement, and Registration
Illinois Tech Google Apps

• Login through myIIT using the “Google Apps for Students” icon

• Format for student email addresses:
  UID@hawk.iit.edu

• Format for faculty and staff email addresses:
  UID@iit.edu
  UID@id.iit.edu
  UID@stuart.iit.edu
  UID@kentlaw.iit.edu

• Google Apps for Education includes:
  • Google Docs
  • Calendar
  • Groups
  • etc.

• Google Drive: No storage limit
NETWORK ACCESS

• **Wireless Network**
  - Wireless is available in all academic buildings and residence halls.
  - You should always use ‘IIT Secure’.
  - Illinois Tech participates in EDUROAM to allow you to access wireless at other participating universities using your Illinois Tech login & password.

• **Wired network**
  - If you will live in the residence halls, Residence and Greek Life will provide you with information about the wired network.
HOW DO I GET CONNECTED?

• Register each networked device using your IIT email address and password
  – Laptop, Desktop, iPad, Gaming systems, Smart Phones, etc.

• Apple Devices (Phones, iPads & Macs)
  • Connect to IIT Secure
  • Login: UID@hawk.iit.edu
  • Password: MyIIT password

• Android Devices
  • Connect to IIT Secure
  • EAP type: PEAP
  • Phase 2 Authentication: MSCHAPv2
  • CA Certificate and Client certificate: leave blank
  • Identity: UID@hawk.iit.edu
  • Anonymous Identity: leave blank
  • Password: MyIIT password

• Windows PCs
  • Connect to IIT Connect the first time
  • You will be prompted for your login & password.
    • Use your full email address (UID@hawk.iit.edu) as your login
  • The XpressConnect application will be installed that will put you on ‘IIT Secure’
Available now:

- **Courses** – View your course assignments, class rosters, grades, discussions and class announcements/updates
- **Holds** – Receive mobile notification if a hold should happen and require action
- **News, Academic and Event Calendars**
- **Maps and Dining Halls**
- **Emergency** – Get instant access to IIT security and safety services

Coming soon:

- **Enroll Now**: allows students to add or drop courses on their mobile devices.
- **Course Catalog**: ability to search for and view course schedules, offerings and credit hour details.
- **Financial Aid**: provides students instant access to their financial aid status along with the ability to accept or reject awards.
COMPUTER LABS & PRINTING

Computer Classrooms/Labs
– 11 large computer labs are provided on the Mies Campus for student use. 10 of these are classrooms that are available for your use when a class is not in session.

Kiosk Computers
– Computers are scattered throughout campus for students’ use in residence halls, academic buildings and the MTCC for student use

Galvin Library Laptops
– Laptop computers are available for checkout in the library. They may be used anywhere on campus for up to four hours.

Virtual Computer Lab (VCL)
– OTS provides a VCL for many classes so you don't have to visit a lab. You can access certain software from any location at any time from your own device.
– Ask your instructor if you would like to use VCL.

Services Available
– Academic Software
– Printing Stations and large scale plotting
– Scanners

Printing
– Located in most academic and residential buildings
– How to print:
  – Direct printing from labs and kiosk computers
  – Remote printing from you own PC/Mac and VCL
  – Mobile printing form your tablet or smart phone
Keeping Your Technology Safe

- Never share your password with anyone.
  - No one at Illinois Tech will ever ask you for your password.

- Do not share copyrighted materials or download anything illegal.
  - It violates our Code of Conduct and federal laws.
    The consequences are serious!

- Keep your operating system and browsers up to date
  - It will help prevent you from getting and spreading malware.

- Install anti-virus software

- Don’t do anything that interferes with anyone else’s ability to use the university’s network and systems.
  - Be a good member of the campus community.
    We recommend turning off Bluetooth if you aren’t using it.
Need Help?

• OTS Website:  http://ots.iit.edu

• Access the “Training & Support” tab in myIIT

• OTS Support Desk:

  The OTS Support Desk is here to help you and can be reached in any of the following ways
  – Click on “OTS Support” in myIIT
  – 312.567.3375 or 7-DESK
  – http://support.iit.edu
  – supportdesk@iit.edu
  – Upper level of Galvin Library

The OTS Support Desk provides free computer support (labor only) for student PCs & Macs