CRESTRON A/V System Instructions | IT 1F6-1 Auditorium

01 Crestron Control Panel

02 Powering System On
• If the touch-screen shows no image, touch it once to activate it.
• Press the <PWR> button to power on the Crestron A/V System. It will take 1-2 minutes for the system to warm up.

03 Connecting a Laptop
• Plug the VGA or HDMI cable into the VGA or HDMI Output of the Laptop, before turning it on.
• If you are using VGA and plan to play sounds via your Laptop, ensure that the audio cable attached to the VGA cable is connected to the audio output of your Laptop.

04 Selecting Input
• Input source buttons appear on the left side of control panel screen: <DOC> (document camera), <Laptop>, <DVD>, <Aux> (any source connected to the video cable).
• Press an input source button to project the desired input. It may take a few seconds for the source to change.

05 Operating Blu-Ray DVD
• When <DVD> input source is selected, operating commands for the built-in Blu-Ray DVD player appear on the touch screen (see illustrations above). You can also use the controls on the DVD player.

06 Operating the Document Camera
• When the <DOC> input is selected, operating commands for the document camera will appear on screen. (You can also use the controls on the document camera device).
• To adjust zoom and focus, touch and hold the respective <+> or <-> commands.
• To switch on the document camera lamps, touch <Lamps On> above “Lamps”. Touch <Lamps Off> to switch them off.

07 Adjusting Mic Volume
• Select Utilities, to access the Room Audio settings illustrated above. Individual Mic levels can be adjusted from here.

08 Adjusting Volume
• Use <VOL Up>, <VOL Down> and <Audio Mute> to adjust the volume of the selected input source.
• Press one of the above buttons and hold it if necessary to increase or decrease volume. You may have to increase the volume to 75% to hear it.

09 Powering System Off
• Press <PWR> to power off the system. You will be prompted with “Are you sure you want to shut down?” Select “YES”.
• You will not be able to turn it on again until the system shuts down completely (1-2 minutes).

Troubleshooting
• Make sure the projector is projecting by trying a different input source (DOC, Laptop, DVD, Aux) and see if a projection is shown on the screen/wall.
• If you do not see a projection, try restarting the system by pressing the <PWR> button. It will take 1-2 minutes for the system to restart.
• If there’s no sound, press <Audio Mute> twice to mute/ unmute the system, then turn the volume all the way up from the control panel.
• Make sure the VGA or HDMI cable is completely plugged into the laptop.
• Make sure that your computer’s resolution is set to 1024 x 768 at 60 hertz
• NOTE: Laptop computers may not automatically project when connected. The VGA or HDMI option must first be selected on the Crestron control panel.
• You may need to activate projector mode on your Laptop using the Windows key + P (for Windows machines). Select “duplicate” mode on your computer.
• Mac users select “Mirror Displays” from the “Display” settings in your “System Preferences”
• Use the <Video Mute> button to blank and display images from the projector.

Questions or Issues: Call the Support Desk at 312-567-3375 or email supportdesk@iit.edu