A/V System Instructions | Cr West lower Core

The projector remote can be obtained from the Administrative office on the first floor.

Please remember to turn off the projector when you are done.

01 Turning Projector On

1) Use the projector remote attached to the instructor’s desk to turn the projector on.
2) Ensure that the remote switch is set to “ON”. This switch is located on the bottom of the remote.
3) Aim the remote at the projector and press the “ON” button located on the top of the remote. The projector will startup.
4) It will take less than a minute to warm up.

02 Using Laptop/Personal Devices

1) Press the “INPUT 1” button located on the top of the remote until “Input 1 RGB (PC Analog)” is displayed on the top left of the projector screen.
2) Plug the VGA cable provided on the instructor podium to your device.
3) Your Laptop should now be projecting on the screen.
4) If you are using a Windows machine, please ensure “Projector Mode” is active and set to “Duplicate”.
5) This is done by pressing the following key combination:

   ![Key combination](image)

6) This key combination works with Windows Vista/7/8/8.1

03 Turning the Projector off

1) Press the “Stand-by” button located on the top of the remote twice to turn the projector off.
2) Pressing the Stand-by button once will prompt you “Power Off?” Press it a second time to confirm this command.

Questions or Issues: Call the Support Desk at 312-567-3375 or email supportdesk@iit.edu