Registration

The Registration application in Banner 9 allows faculty to view course information, and advisors to create registration plans.

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You can access the Registration Dashboard through your myIIT portal on the Teaching tab.

The Registration Dashboard is the main landing page for registration access.

Faculty view

Registration

Advisor view

Registration

BANNER 9 SELF-SERVICE NAVIGATION
Select a term for registration using the drop down.

Find classes - basic search.
Find classes - advanced search

Here you can view information for course offerings by term.
Selecting the title will give you the course details.
Basic search

Browse Courses

Enter Your Search Criteria
Term: Summer 2020

Subject  Anthropology

Course Number

Keyword

Search  Clear  » Advanced Search

Advanced search

Enter Your Search Criteria
Term: Summer 2020

Subject  Anthropology

Course Number

Keyword

Subject and Course Number

Keyword (With All Words)

Keyword (With Any Words)

Keyword (Exact Phrase)

Keyword (Without The Word)

Title

Attribute

Level

Submit  Clear  » Advanced Search
You can view course information by selecting the title, and section information by selecting the button on the right.

Course details:

View sections
Advisors can create a registration plan for their students by term.

Select A Plan

Plans you have created for this term: 0
Term: Summer 2020
You are allowed a maximum of 3 plans for this term.

Create a New Plan

Students can have up to 3 plans per semester.
That can include a plan from their advisor.

Search for courses using a basic or advanced search.

Plan Ahead

Find Classes

Enter Your Search Criteria
Term: Summer 2020
Subject
Course Number
Keyword
Search Clear Advanced Search
The plan page shows the search tool, schedule, and summary.

Plan Ahead

The results allow you to navigate the sections, course details, and add courses to their plan.

Plan Ahead
Selecting the title will give you the course details.

View section information:
Once you find the course you want the student to register for you can add it to their summary in the bottom right.

Then save and name the plan.

You can also make notes on each course selection.